



# CORINTHIAN

## PROFESSIONAL SERVICES, LLC

### BASIC SERVICES & FIRM MEMBERSHIPS

Corinthian Professional Services, LLC is offering the following consulting, LEED administration, and project management basic services:

#### *Consulting and LEED Administration*

- Project Delivery methodology evaluation and implementation
- Lead and manage the project's LEED certification process
- Establish and guide the sustainable goals of a project validated by achieving LEED certification
- Verification of designers and contractors pay applications
- Review Owner's Contract templates for alignment and compliance with the project goals and objectives

#### *Programming and Design*

- Assist or Lead in the development of the Owner's Project Requirements
- Prepare and/or review conceptual project budget and construction cost estimate
- Prepare preliminary (pre-programming) project schedule
- Represent Owner with contract negotiations
- As a team member participate in Project Design reviews
- Review Project's plans and specifications at various stages (schematic design, design development and construction documents)

#### *Construction*

- Provide construction phase observation for compliance with the design documents
- Lead or assist the Owner with furniture, fixtures and equipment installation upon substantial completion of the project
- Perform post project evaluations
- Upon completion of the project lead a "Lessons Learned" review and prepare final report

#### *Registered with the following State and Local Organizations*

- Texas Procurement and Support Services – Centralized Master Bidders List (CMBL) Program
- Tarrant County (Texas) Vendor Online Registration System (TVORS)

#### *Memberships*

- United States Green Building Council

*Building Envelope Commissioning (BECx) (Coming in July 2016)*